

**Leicestershire Schools Badminton Association**  
**Annual General Meeting Minutes 23<sup>rd</sup> May 2017.**

Meeting commenced at 7.10.pm

**Apologies:** Greg Howes, Jo Pike, Dave Armstrong, Amie Houlton, Terry Talbot and Karen Stevenson.

**Present:** Cathy Buckler, Dave Watts, Alaina Goodenough, Laura Graves, Carole Spencer, Laura Cowperthwaite, Alan Cowperthwaite, Ray Phipkin, Chris Hall, Grahame Forryan, Adam Sewell and Mark Beynon.

**Minutes of Last Year's AGM:** After consideration by the meeting last year's minutes were agreed as a true record. **Proposer** Laura Cowperthwaite, **Seconder** Chris Hall. **Agreed.**

**Matters arising:** No items to be brought forward.

**Chairman's Report: Season 2016 – 2017** (Read out by Dave Watts)

I have been providing an end of season report as LSBA Chairman for the last 7 years. Prior to taking on the Chairman's role I have been involved as Secretary, Publicity Secretary and 5 years as Team Manager. An involvement of over 20 years!

Over that time I have seen many changes not only to our own sport but also to the way associations such as ours are run.

As I look back over the past seasons I am encouraged by the way the LSBA has developed and evolved with the new challenges presented to us i.e. Age group changes (and back again), the formation of Team Leicestershire with the coming together of every aspect of Badminton in Leicestershire, guiding players and parents expectations to ensure enjoyment and lasting involvement against short term gain etc.

All of the above would not be possible without the dedicated support and time given by the LSBA volunteers, officials, coaches, managers etc.

Once again many thanks to all of our Team Managers and Coaches for the management and team selection during our competitive campaign this season. It would be remiss of me not to mention the support of all parents and volunteers.

This is our 4th year of the formal Team Leicestershire set up. The Performance centre goes from strength to strength. Once again thanks to Chris, Tom, Mark, Antony and all coaches involved.

We continue to be supported by Greg Howes- Leicestershire's Badminton Development Officer – 'Mr Badminton' whose involvement in not only Junior but all aspects of Leicestershire Badminton goes also from strength to strength.

Congratulations for all of our success in competitive play both individually and at team level. Details of which can be found on the LSBA website.

Without players there would be no LSBA. We have a dedicated network of coaches and officials who take every opportunity to 'talent spot' for young new players. This is done at area coaching sessions, schools leagues, trials and by club coaches.

Finally a mention again to all members of the LSBA Committee who work behind the scenes.

## **Secretary's Report**

Good Evening everyone and thanks for coming to this year's Annual General Meeting.

It seems to me that the year goes quicker than I used to remember but that is because we seem to have such a lot going on all the time.

This season I registered 110 players with Badminton England on our behalf and our teams have done very well in the leagues that we support especially the Shires Leagues as testified to by the Manager Reports and their positions as well as plenty of individual successes in Local and National Tournaments.

With regard to Tournaments thanks go to Dave Watts who again ran 3 sanctioned Badminton England Tournaments which always seem to be well attended and are appreciated by all who attend as they always say that the events are well organised and run smoothly on the day so helping Leicestershire's reputation for holding good events. Also thanks to Graham and Terry for organising the Ray Liggins and Cooper Cup Singles Tournaments along with the Junior American that they run each year.

My thanks go again to Carole who produces a very comprehensive Newsletter giving a roundup of all Badminton taking place in Leicestershire always a good read at the end of the season so congratulations to you.

With the building alterations having taken place last year I hoped that we would be finished with any disruption to the area but I am told that a new boiler is to be installed this Summer and that additional classrooms are now required to be built. Temporary changing rooms will be needed when building work starts and probably positioned on the grass at the back of the existing changing rooms and anticipated to arrive over the Summer hopefully not causing any disruption for us.

James also informs me that the College has now achieved Academy status and is now called Babington Academy not Babington Community College he is in the process of sorting out new signage for the buildings so we do need to make sure that we let people know the change when giving out our details for matches, tournaments etc.

My thanks go to all Team Managers and Committee Members for their help during the past year as well as thanking our players and parents for their commitment to supporting our County.

## **Treasurer's Report**

Following my re-election at the last AGM on 23rd May 2016 the first task was to resolve some of the provisional budget items figures which then forecast a potential loss of **£1,808.43**.

- At the committee meeting on 22nd June 2016 match fees were agreed to be kept at £5.00 per player with the total amount collected to be at least equal to minimum number of players required to make up a team. This would be for all matches in the Shires, Play-offs or Final, NMBL. Also all friendlies or tournament's entered (i.e. Yorkshire U12, U14, Cerryg Davies). Also entering the championships fees to stay the same £5.00 for one event or £12.00 for all three. For the ICT at present no match fee (or the tournament fee) charged to players and it was agreed unanimously that no fee should be collected. Honorariums agreed to be kept as they are at the moment but could still be agreed to be reduced as the season progresses. (Note: In March 2017 it was agreed for these to be reduced by a total of £200.00).
- At the committee meeting on 3rd August 2016 it was agreed to purchase Babolat (No 2) Shuttles and continue to use up the existing stock of Yonex shuttles for the LSBA Championships. We had in stock on this date 4 dozen Babolat and 22 dozen Yonex (AS30).

- The LSBA finally agreed with the PC for the PC to again make from September 2016 a total of 10 monthly payments of £250.00 as a donation to giving a total of £2,500.00. In addition the PC would re-imburse the LSBA the total a sum of all players who had to pay the £5.00 Badminton England Junior Membership Fee.

In order to help track income and expenditure, (and also shuttlecock usage) we continued to use the template forms for (i) Match Fees-Remittance Advice Payment Form; (ii) Tournament – Remittance Advice Payment Form; (iii) NMBL Event-Remittance Advice & Request for Payment Form; (iv) Tournament Event-Remittance Advice & Request for Payment Form. All these updated forms have been on the LSBA web site to download by the LSBA tournament organisers & team managers and I would take this opportunity to thank them for “buying-in” to this process.

From the final forecast budget the items that stand out are:-

- (i) A Grant had been indicated as £500.00 in respect of the LRS taking over the School League (excluding U18's) and we had to pay out the same amount to our administrator for running the league. However we did finally receive £1,000.00 from Leicestershire County Council so after we had to pay out £500.00 our administrator for running the league we gained £500.00 income. This is really the amount LSBA made in the past on completely running this project.
- (ii) In the 2015/16 accounts we had allowed as a debtor the remaining £86.05 in respect of the original £400.00 grant towards a defibrillator. As Babington School Academy purchased a defibrillator we had in 2014/15 use £363.95 of the grant towards a cabinet to house the defibrillator. The remaining £86.05 has been used to off-set the cost of “Safeguarding & Protecting Children” Courses attended by three people.
- (iii) No purchase or sales of the hoodies or T-Shirts have taken place during this financial period.
- (iv) Catering has been a venture again completely separate from the direct control of the LSBA. This venture has resulted in a net income of £53.58 from the U12's Double Event and £22.56 from the U15's Silver & Bronze Event. This total amount of £76.14 has been handed over to the LSBA to be used towards the general running of the LSBA.
- (v) To really monitor usage we have again used the template forms which have a requirement to indicate the number of shuttles used at each match, tournament and event. The budget based on the previous season assumed again a total of 98 dozen shuttles would be used. We have in fact only purchased 57 dozen shuttles and these were 10 doz Yonex AS30 and 47 doz Babolat No2 which are less in price than Yonex AS30 purchased in 2015/16 & 2016/17. In addition we had 3 doz Yonex left over from the U12 Doubles event with Withers Sport provided free of charge making a grand total of 60 dozen. We have used 24 dozen out of the 30 dozen Yonex shuttles we had in stock for the LSBA Championships. The budget indicated £1,808.33 and we have spent £908.60 a saving of £899.73 on the budget. At the last AGM we report there are 31 dozen left of different types. This year we have ensured we still have a total of 31 dozen left of different types. However the mix is different as now 15 dozen Yonex & 16 dozen Babolat.
- (vi) The Junior Badminton England Membership cost is now £5.00 and the numbers have increased by 5 to a total of 110. As part of the agreement with the PC they reimbursed the LSBA for the initial 102 members which was £510.00. The budget was based 105 players with the income the same as expenditure then irrespective of the players affiliated the figures would have balanced out each other. However throughout the season a further eight players were affiliated at a cost of £40.00 but the LSBA decided to not seek additional payment from the PC.
- (vii) The U18's school league for 2015/16 had been indicated as a debtor for £50.40. However we never had to pay for the hire of a Sports Hall for the final so an amount of £42.80 has been recorded as additional income for 2016/17. The difference of £7.60 has been indicated as a debtor in 2016/17 to help towards the hall hire expected to be paid for the 2016/17 finals which could potential have a shortfall without this additional amount.
- (viii) Again for season 2016/17 the LSBA only completely looked after the U18's. At the time of the budget no firm details had been agreed on the number of schools wishing to take part, format, and administration cost etc. However it was decided that the

budget should be based on the previous year of 13 schools paying £25.00 each to indicate just a net income of £400.00 & the expenditure the same value of £400.00. As further discussion took place it was agreed the project must at least be self-financing. The income was finally £325.00 with the 13 schools paying £25.00 each irrespective of number of teams entered. To date the expenditure is £282.60 and £42.40 has been indicated as a creditor to cover for any hall costs required for the finals. Also as item (vii) above have a further £7.60.

- (ix) This season we have had to purchase new County Colour Badges to reflect new age groups of U12's, U14's, U16's & U18's. We have 15 of each age group at a total cost of £264.00. No value had been included in the budget.
- (x) **The Shires league will show a net profit of approximately £210.50, but if we take into account we used 22 dozen shuttles worth £341.00 then really the net loss is £130.50. The main reason for the reduction in profit from last season £309.00 is the great performance by three age groups (last year two) which was our U12's; U14's & U18's in reaching the finals. This however resulted in having to pay initial entry fees of £187.00, £187.00 & 247.00. Any additional entry fees and match fees from the U12's & U14's finals will be recorded in 2017/18 accounts.**
- (xi) In the NMBL this year we entered one Primary, one U12's, one U14's and one U16's teams. The NMBL matches resulted in a loss of around £319.42 but as a matter of interest as we used 13.2 dozen shuttles worth £204.09 then really the net loss to take part was £523.51. This loss would have been even higher if we had entered additional teams in some age groups as we did in season 2015/16.
- (xii) The ICT event is always a loss and this time was £1,015.00. As stated before no match fee (or the tournament fee) in the past had been charged to players and it was decided to discuss again nearer to the date of the event based on the then current LSBA accounts. A decision was made this year not to charge but would be reviewed as the same criteria on an annual basis.
- (xiii) **Other external events are always a loss as the match fee collected of £5.00 (normally £40.00 for the team) does not cover the entry fees to the events. Each of the U12's & U14's Yorkshire & Cerryg Davies U13 Mixed Team events entry fees are £72.00; Rio Tournament £310.00**
- (xiv) The 2015/16 accounts indicated the costs for hall hire for both matches and meetings a creditor of £39.60. We finally did not have to pay this amount so £39.60 has been recorded as income in the 2016/17 accounts.
- (xv) For season 2016/17 we saved £862.86 of hall hire cost for both matches and meetings from the budget.
- (xvi) The main income again was from tournaments looked after by Dave Watts. The U15 Bronze & Silver Tournament had a net profit of £1,667.68. The U12's Doubles Tournament had a net profit of £261.00.
- (xvii) Due to all the efforts of Graham Forryan / Terry Talbot the LSBA American tournament on 4th December 2016 produced a net profit of £495.00.
- (xviii) However due to reductions in the amount of LBA hall times available we were unable to schedule an American Tournament in May 2016.
- (xix) At present for the same reason not one scheduled for May 2017. So it seems again we could be faced with only having one American tournament in 2017/18 which has a bearing on future income.
- (xx) Informed figures have been used to reflect monies still due or to be paid out. The "controlled" manner of reducing expenditure and the PC donations have been able to result in a profit. **Bob Drake has agreed to audit the 2016/17 accounts which indicate a profit of £955.79 as at 30th April 2017 which may or may not be signed off prior to the AGM.** This compared to the £1,657.94 profit as at 30th April 2016. The profit rather than the budget figure forecast loss was mainly due to the fact that the 2016/17 accounts have also been able to reflect additional income of £224.40 from 2015/16 creditors forecast. Also the income of £76.14 from Catering, £862.86 saving on Hall costs and Honorarium saving of £200.00. With a further £50.00 saving by a team manager advising before payments made they did not want their honorarium, to give a total saving of £250.00. Grant of £500.00 from LCC to reflect them taking over the School league (excludes U18's) which is the amount in the past the LSBA made on this project. Shuttlecock saving of £899.73 and £338.02 saving on trophies. However without the agreement of the PC to make monthly

donations to the LSBA totally £2,500.00, and to reimburse the Badminton England Membership Fees of £525.00, plus the £250.00 reduction by the committee in respect of Honorary payments, the LSBA would have been faced with a heavy loss.

It is unlikely that the Budget for 2017/18 (**draft indicates £823.12 loss**) can look at what further cost cutting items can still be made and that most grant funding has been withdrawn. We need to make an application in 2017/18 to LCC for £500.00 to replace funding for not running the School league but to be used in respect of Secondary School projects. With potentially only one Junior American Tournament then other ways of obtaining income may need to be considered. **However if the LSBA could find someone willing to run this further American Tournament (i.e. as Graham & Terry cannot) then maybe we could find a suitable date & also be able to pay a fee to this tournament organiser?**

The current cost of Babolat No 2 shuttlecocks are £17.00/ dozen & Yonex AS30 shuttlecocks are around £19.95/dozen. The budget has allowed for a 30 doz Yonex & 27 doz Babolat at a 10% price increase). At present we are assuming the cost of Badminton England Junior Affiliation Membership Fees for 2017/18 is to remain at £5.00. Have also allowed £750.00 for the hire of Sports Hall, over and above the £540.00 for the hire of the LBA Hall. It is possible that for 2017/18 the Shire League may introduce more **multi-events (i.e. more than two teams are at the same venue)** which means all teams taking part have to pay towards the cost of hall hire & shuttlecock costs even if they are deemed the away team. For 2016/17 these costs were split 50/50% between home & away teams. For **single events** then the LSBA as the home team have paid 100% hall hire & shuttlecock cost.

The LSBA receives match fees from players for all county & external events with the exception of the ICT (and this year the RIO). **In future years** we may need to consider what should be an "event fee" rather than a "match fee", which players should pay to take part in the ICT, RIO, Yorkshire U12' & U14's events, NMBL and any other invited tournaments? Also may need **in future years** to consider increasing the match fees for certain tournaments / events from £5.00 to say £6.00 and also ensure then total match fees collected for each match reflects the minimum players required for a team. In this case if the total match fee required for a team of 8 players is £48.00 and more than 8 players made up the team then the team manger could split the amount certain players paid as long as the total £48.00 is collected. Suggest that the new committee elected at the AGM make a decision(s) during the respective season.

The LSBA has already started informal discussions with the PC to seek the same framework agreement as season 2016/17. This would be from September 2017 a total of 10 monthly payments of £250.00 as a donation to give a total of £2,500.00. The PC to also cover the cost of all the players (whatever the total number) of the Badminton England Junior Membership Fees at £5.00 per member. Last year was £5.00 per member for only 110 members resulting in £550.00 for which the PC paid £510 for 102 members.

The LSBA need to be in a situation that we can continue to provide the funding and opportunity for players to take part in as many matches, tournaments & events as possible in respect of county and non- county games.

Also in 2016/17 Leicester City Council were no longer able to fund the coaching that Greg Howes does in the city schools and even though Badminton England are to run a junior coaching programme in the future it was not clear if any funding would be included with this initiative. Carole Spencer & Greg Howes had various avenues that they approached to see if funding is available but irrespective of this the new LSBA committee agreed that it was important that coaching continue so agreed to the original request to allocate £500.00. The first payment of £200.00 was made in October 2016. The final £300.00 was paid in April 2017. An application for a £200.00 grant for 2017/18 from the LSBA has been included in the budget.

Finally, thank you to all committee members for their help & support for this third year in the role as treasurer, with special thanks to Cathy Buckler as we always seem to be on the same page when trying to get things done! Also many thanks to Bob Drake for auditing the LSBA accounts.

Accounts to be agreed by the meeting **Proposer** Graham Forryan **Seconder** Alaina Goodenough **passed unanimously**.

**(Balance sheet etc. as per attached sheets)**

## **Match Secretary's Report**

### **Shires League 2016/17**

First year with even age groups and the introduction of an U12 team.

For the 2016/2017 season teams were entered in the U14, U16 and U18 age groups and in the newly formed U12 age group.

Each team had six fixtures:

**The U12's** came 8th out of 17 teams.

Won 4 matches, Lost 2 and won a place in the finals on 21 May 2017 and ended up 7<sup>th</sup> overall.

**The U14's** came 3<sup>rd</sup> out of 32 teams.

Won all 6 matches and a place in the finals which are to be held on 28 May 2017.

**The U16's** came 10<sup>th</sup> out of 37 teams.

Won 4 matches, Lost 2 and went into the play-offs and beat Hampshire 10-10 by one game. In the finals they lost to Essex 10-10 by 2 points, beat Cheshire 5-8, lost to Yorks 15-5 and finished 6<sup>th</sup> overall.

**The U18's** came 10<sup>th</sup> out of 40 teams.

Won 5 matches, Lost 1 to Warwickshire. In the play-offs beat Lancashire 10-10 by 3 games. In the finals lost to Devon the eventual runners-up 17-3 and lost to Oxfordshire and Cheshire both 11-9 finished 8<sup>th</sup> overall.

### **North Midway League**

U11/Primary – Won silver

U13 - Finishing 5<sup>th</sup> (4<sup>th</sup> and 4<sup>th</sup>)

U15 - Finishing 4<sup>th</sup> (5<sup>th</sup> and 2<sup>nd</sup>)

U17 - Finishing Won gold (1<sup>st</sup> and 1<sup>st</sup>).

### **Team Events**

U14 York – Won gold beating Yorkshire

U18 RIO – 5<sup>th</sup> place. Entered a team at short notice after many years absence

17-20 Inter County Challenge (ICC) – came 5<sup>th</sup> out of 16 teams

Cerryg Davies – U13 mixed – to be played in June

### **Current Issues**

- i) Teams entered in U12, U14, U16 and U18 leagues.
- ii) Change Shires League age groups back to odd years – majority voted against.
- iii) Introduction of U20 league.
- iv) Introduction of satellite leagues.

The Shires League AGM to be held on 1<sup>st</sup> July 2017.

## **Manager's Reports:**

**Below is a brief summary of the teams activity with the Full Reports for them available in Carole's Newsletter (attached).**

### **U11's Manager's Report:**

After two legs in this competition in which every player worked hard for every point won the team eventually were placed second overall and won a deserved Silver Medal.

### **U12's & U13's Manager's Report:**

With a squad of young and mostly inexperienced players the season started early with a get together in October where potential pairings could be arranged. This seemed to work well and proved to be a very successful occasion.

The U12's started early in a newly formed age group the team overcame nerves and inexperience and fought well in both legs claiming an 8<sup>th</sup> place which means that they would compete in the Finals in May. At the finals with some close games the team came 7<sup>th</sup> but showed good progress.

The U13's played two legs in this competition and with only a few players as true age group participants it was always going to be tough but with fighting spirit they achieved 5<sup>th</sup> place.

### **U14's Manager's Report:**

The U14's not only have travelled the length and breadth of Britain to play tournaments but also to represent Leicestershire in the Shires league gaining 3<sup>rd</sup> place therefore they will be attending the finals to be played on May 28<sup>th</sup> so best wishes to them.

### **U15's Manager's Report:**

U15's Also having very close games in the first and second leg of the competition gained the overall position of 4<sup>th</sup> a creditable result considering the inexperience of some of the players.

### **U16's Manager's Report:**

U16's have had a great season this year winning a majority of their games and the ones that they lost were by very narrow margins meaning that they finished a creditable 10<sup>th</sup> place and gaining them entry to the Play-Offs on 29<sup>th</sup> April which they won going forward to the Finals where they gained 6<sup>th</sup> position overall. Very well done.

### **U17's Manager's Report:**

The U17's played their competition over two legs in November finishing in 1<sup>st</sup> place and in March keeping the pressure up and finishing in 1<sup>st</sup> Place and winning the gold medals which were given to all participants. - Well done.

### **U18's Manager's Report:**

The U18's had a great season winning five out of six matches coming 10<sup>th</sup> in the league and gaining a place in the Finals to be played 23<sup>rd</sup> March where they came 8<sup>th</sup> overall.

An invitation was taken up by the U18's team to attend the Rio Tournament that we had not been invited to play in for a number of seasons where the team managed a creditable 5<sup>th</sup> position. We all hope that this will mean that we are invited again to participate next year as it was enjoyed by everyone.

## U18's Inter County Championships 2017

This is the pinnacle of junior badminton in the UK when 35 counties attend a four day competition based at the University of Nottingham campus. After creditable wins for the team on Day 1, unfortunately Day 2, Day 3 and Day 4 were more up and down with regard to results the team came in 15<sup>th</sup> very creditable effort and but for a couple of close losses could have been placed higher but congratulations to all participants.

### Development Officer's Report:

Greg had nothing extra to add to his entry in the newsletter so asked that this be taken as his report.

### Publicity Report:

Jo's report is in the Newsletter but she had asked that I let the meeting know that the information she gets is still only filtering through in dribs and drabs and wondered if there was any way to improve this so that she was not only reporting on county events and information but for items to be more representative in all age groups and not-county events.

She only writes up interesting happenings on the LSBA website and wondered if there was any way to expand on this and raise the profile of junior badminton and would be happy to look at other related promotional material to assist in this happening.

Our thanks go to Jo for her efforts and the committee will put this on our next Agenda to explore further.

### Election of Officers

Previous officers standing apart from:

Resignation: Vanessa Stanton – Tournament Secretary

No other nominations so the following will be elected unopposed. **Proposer** Dave Watts, **Seconded** by Carole Spencer

Chairman	-	Dave Armstrong
Honorary Vice Chairman	-	Colin Kent
Secretary	-	Cathy Buckler
Treasurer	-	Ray Phipkin
Tournament Secretary	-	Vacant
Match Secretary	-	Alan Cowperthwaite
Development Officer	-	Greg Howes
Welfare Officer	-	Laura Cowperthwaite
Publicity Officer	-	Jo Pike

### 2017-2018 Season

#### **Managers**

U11/U12 Manager	-	Parent to be asked and confirmed
U13/U14 Managers	-	Karen Stevenson/Adam Sewell
U15 Manager	-	Amie Hoult
U16 Manager	-	Chris Hall
U17 Manager	-	Alaina Goodenough
U18 Manager	-	Laura Cowperthwaite assisted by Peter Hall after Christmas
County Captain	-	Chris Hall
BE Events Organiser	-	Dave Watts

Parent Representative	-	position vacant
Catering Manager	-	position vacant
Schools representative	-	position vacant
Junior Club representative	-	Carole Spencer
Website Manager	-	position vacant

### **Any Other Business**

**Adoption of Badminton England Disciplinary Regulations** – This item had been discussed at the previous Committee Meeting and had been agreed to be implemented by the LSBA it was officially needed to be voted on as being accepted at the AGM.

The Item was **Proposed** by Carole and **Seconded** by Graham – passed by the whole meeting.

**Deletion/Addition of officer posts** – This item to be taken off the Agenda at Dave Armstrong's request.

**Carole** was thanked by the meeting for her efforts with the Newsletter and in turn she said she could not complete it without the help of the people who send items of interest to her so in turn she thanked them as well as Angie for her help in production of the Newsletter.

**Chris** asked on behalf of the PC could we put out an appeal for volunteers to assist in it's running with Vanessa resigning it would be necessary to find a replacement so it would be helpful if we could find 2 Liaison Officers and a Secretary as a matter of some urgency any other volunteer's offer of help would also be appreciated no matter in what capacity all gratefully received.

**Ray** informed the meeting that Badminton England were changing the Membership requirements for next year and at this moment was not sure as to what impact that would have on his forecast for the next season as it was based on previous years information.

Hopefully as the information is sent out to us we will be able to discuss the changes at our regular committee meetings to see how this needs to be implemented.

Ray also said that we used to have two tournaments run by Graham and Terry in the past to help towards costs for the LSBA but recently only one had been run so if we could re-introduce another one it would be helpful and asked if this could be looked at again at the next committee meeting.

**Carole** informed the meeting that she had received some samples of track tops that we intend to offer to the players for next season – these will be available to try on at the Presentation Night and a letter with costs and how to order will be sent out to everyone when the costs had been confirmed.

**Adam** asked about team shirts for next season and Carole confirmed that the team captains would still have the use of the shirts for the age group which they look after and that these had been sponsored by LRS for our teams to use.

Dave thanked everyone for attending and there being no more business he closed the meeting.

**The Meeting Closed 8.10pm**