

# TEAM LEICESTERSHIRE



## Leicestershire Schools' Badminton Association

www.leicestershiresba.co.uk

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### Treasurer's Report 2019/20 (Rev 1) – Ray Phipkin

Following my re-election at the last AGM on 20<sup>th</sup> May 2019 the first task was to resolve some of the provisional budget items figures which then forecast a potential loss of **£475.96 based on existing PC / LSBA agreement.**

- In accordance with committee meeting on 9<sup>th</sup> January 2017 again for season 2019/20 the match fees were £5.00 per player with the total amount collected to be at least equal to minimum number of players required to make up a team. This would be for all matches in the Shires, Play-offs or Final, NMBL and all friendlies. All players who take part in the RIO, Yorkshire U12, U14, U16, Cerry Davies, the match fee should be £6.00 irrespective of number of games they play at these events. Also entering the championships the fees to stay the same £5.00 for one event or £12.00 for all three. For the ICT at present no match fee (or the tournament fee) charged to players and it was agreed unanimously that no fee should be collected. Honorariums agreed to be kept as they are at the moment but could still be agreed to be reduced as the season progresses. (Note: In June 2019 it was again agreed none for any NMBL Team managers). Also following the AGM, it was agreed to attract the post of Match Secretary the honorarium would be increased to £100.00).
- Dave Watts advised a total of 17 dozen Babolat No 1, Speed 78 shuttles & 15 dozen Babolat No 1, Speed 77 shuttles left over from ICT event in 2016. Agreed would costs them all as 32 dozen @£15.12/doz = £483.84. This means we did not have to purchase a further 32 Dozen No 2 from Withers which would have been £18.50/dozen = £592.00. Cost Avoidance Saving of £108.16 and a better shuttle. For account period 2018/19 was indicated as Creditor in case we have to pay someone for these (Badminton England ?). If we do not have to pay could be considered towards a profit for 2019/20 account period. As this was not the case then considered a donation and now added £483.84 to the development fund account.
- Also established the final amounts that all Hall hire creditors from 2018/19 needed to be paid and this resulted in what was left to be considered a donation to the development fund of £2,035.00.
- Throughout the season independent & completed separate to the LSBA a number of volunteers have sold refreshments and held raffles. Some of the profits have been donated by the volunteers to their own charities and the remaining monies totalling £523.83 then as donations to the LSBA development fund.
- From the development fund a donation of £50.00 was paid to Carole Spencer in respect of "The Racket Pack" project she was carrying out in Primary schools.
- The development fund received £24.71 in interest and now has £10,676.90. **For some unknown reason, no interest has been paid 02/12/19 to 01/01/20 & 2/03/20 to 31/03/20. The bank has been contacted to establish why. Upon the banks reply, any interest received for these two periods would then need to be indicated in 2020/21 accounts.**



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- The PC indicated that they wished to have a new proposal agreement with the LSBA as they considered to date they could be making a loss whilst funding the LSBA to make a profit. After many discussions a new proposal was signed by both parties which is as follows:-



### Payment Agreement

*This underlines an agreement between the Team Leicestershire Performance Centre and the Leicestershire Schools Badminton Association to ensure the financial wellbeing of both bodies.*

- The Performance Centre will cover any losses of the LSBA
  - The profit/loss of the LSBA will exclude (i) the LSBA Development Fund and (ii) any PC Contributions made in year over and above Badminton England Player Membership Affiliation Fees.
  - Any losses will be paid by 10 monthly instalments throughout the following season.
- The Performance Centre has a responsibility to ensure the LSBA is a going concern.
- The LSBA made a profit in 2018/19 of **£1,633.92** and the PC made payments totalling **£2,500.00**. **Based on the new agreement the LSBA would have made a loss of £866.08 (i.e. £2,500.00 less £1,633.92)**. Therefore, for season 2019/20 the PC would make 10 monthly payments of **£86.60** from September 2019 to June 2020.
- In addition, the PC would re-imburse the LSBA the total a sum of all players the PC decided should have a membership with Badminton England as "Junior Player" and the cost of this is £4.00 per player. All other players would have a membership with Badminton England as "The Racket Pack" which was FREE. All players who require a "COMPETE" membership would need to pay this themselves direct o Badminton England. The LSBA would pay to Badminton England the £120.00 for 2019/20 Badminton England Membership 50+, without claiming this back from the PC.



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In order to help track income and expenditure, (and also shuttlecock usage) we continued to use the template forms for (i) Match Fees-Remittance Advice Payment Form; (ii) Tournament – Remittance Advice Payment Form; (iii) NMBL Event-Remittance Advice & Request for Payment Form; (iv) Tournament Event-Remittance Advice & Request for Payment Form. All these updated forms have been on the LSBA web site to download by the LSBA tournament organisers & team managers and I would take this opportunity to thank them again for “buying-in” to this process.

From the final forecast budget the items that stand out are:-

- (i) At the time of the budget it was assumed for season 2019/20 the running of Team Leicestershire Badminton Competitions on behalf of Leicester-Shire & Rutland Sport would be by Carole Spencer / Greg Howes and the income received would be equal to the expenditure so no profit to the LSBA. Initially assumed this would be £570.00 but finally agreed as £620.00. £580.00 paid out and £40.00 as donation to development fund.
- (ii) In the 2019/20 accounts we had allowed £105.00 for “Safeguarding & Protecting Children” Courses. For new welfare officer paid out £37.00 and additional £7.80 for a DBS check.
- (iii) No purchase or sales of the hoodies have taken place during this financial period.
- (iv) An income of £1,446.25 was received for “LEICS” Tracksuit Top with the expenditure of £1,681.50. We do have in stock eleven Tracksuit Top size 10.
- (v) No allowance was allowed in the budget for Catering as this is provided separate from the LSBA, by a group of people that then take part of the proceeds to give to their charity and the rest to be a donation to the development fund.
- (vi) To really monitor usage, we have again used the template forms which have a requirement to indicate the number and type of shuttles used at each match, tournament and event. **Hopefully the register could reflect 49 dozen being signed for as these forms indicate 46 dozen used. Also 10 dozen still in the LSBA cupboard?** The budget based on the previous season assumed again a total of 73 dozen shuttles would be used and be purchased over the 44 dozen still in stock from season 2018/19. We have in fact used 49 dozen (i.e. Babolat No 1 or 2). Championship of 10.5 dozen; 32.5 dozen Shire League; 2 dozen NMBL; 1 dozen Ray Liggins Cup; 1 dozen Cooper Cup. We purchased 59 dozen shuttles, and these were Babolat No2, plus 5 dozen Yonex Mavis 300 used for Non – County Tournaments. In addition, we had 4 dozen Yonex AS 30 left over from the U12 Doubles event which Withers Sport provided free of charge making a grand total of 68 dozen. We also had in stock from 2018/19 a further 40 dozen Babolat No 1 or 2 and 4 dozen Yonex AS 30. **Total in stock should be 112 less 49 = 63.** At the last AGM reported we still have a total of 44 dozen left which are 27 Babolat No 1; 13 dozen Babolat No 2; 4 dozen Yonex plus Yonex Mavis which Graham Forryan holds to be used for non-county tournaments **This means this year we still have a total of 63 dozen left which are 15 Babolat No 1; 35 dozen Babolat No 2; 8 dozen Yonex AS30, plus 5 dozen Yonex Mavis 300 which Graham Forryan holds to be used for non-county tournaments** The budget for 73 dozen indicated £1,318.24 and we have spent £972.08 a saving of £346.16 on the budget. Saving



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due to only purchasing 64 dozen and paying £15.12/doz via Badminton England and not £18.50/dozen.

- (vii) The budget was based on the Badminton England Membership criteria as 2019/20 which was either (i) The Racket Pack which is free and (ii) Junior Player at £4.00. As part of the **new** agreement with the PC they re-imbursed the LSBA for the initial members who are Junior Player at a total cost of which was £108.00
- (viii) The LSBA paid out the new Badminton England Club membership of £120.00 plus an additional amount of £24.00 over the season for Junior Player.
- (ix) A project with the LSBA Running Year 6 School Doubles event has been introduced with the intent that the income of £120.00 will be the same as expenditure so no profit to the LSBA.
- (x) The LSBA have again given a grant to Greg Howes of £200.00 for "incentive to enter first term's promotion and competition - 4 schools @ £50.00 per school". Sandfield Close, Rushey Mead, Rowlatts Hill & The Hall Glenfield.
- (xi) This account period covers for one U12's, one U16's Championships that gave a net profit of £368.00. The U14's & U18's plus a further U12's & U16's will be in the 2019/20 accounts.
- (xii) The Rio tournament indicates a loss of £128.00.
- (xiii) The Yorkshire U14's, U16's had a total of £132.00 match fees with the entry fee being paid in account period 2018/19, Cerryg Davies tournament entry fee was paid out in account period 2018/19, but the £48.00 match fees received are indicated in 2019/20 accounts.
- (xiv) We have not purchased new County Colour Badges to reflect new age groups of U12's, U14's, U16's & U18's. as we had enough in stock without the need to purchase any in 2019/20. An allowance has been made of £67.50 to purchase some new U20's badges.
- (xv) The Shires league will show a net profit of approximately £952.50 but if we take into account we used 32.50 dozen shuttles worth £491.40 then really the net profit is **£461.11. The U12's; U14's, U16's, U18's & U20's may have reached the finals but due to the coronavirus these have not taken place so have not had to pay any entry fees which could have been £185.00, £215.00; £215.00, £240.00 & £240.00? This means would have resulted in a loss rather than any profit. Then any additional match fees from these finals would have been recorded in 2020/21 accounts.**
- (xvi) For season 2018/19 the U12's; U16's & U18's reached the Shires League finals and have received a total of £120.00 match fees for account period 2019/20.
- (xvii) With the NMBL again suspending the season and regroup early next year means based on the budget for 2019/20 in respect of this item we would have saved £506.68 plus 15 dozen shuttles for around £227.00 – total £733.68
  - However, with the help of Carole Spencer, Dave Watts & others this season the event for only the Primary (2 legs) was held at the LBA hall & if need be the Sports hall.
  - The LBA hall is been given free and the Sports Hall hire if required, will cost £37.00 per hour for the four courts
    - i. The cost of hall hire cost is normally split equally between the number of teams taking part.
    - ii. If only 5 teams there will be no need to hire the Sports Hall.



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- For the two events a total of £265.00 match fees received and £505.00 in Hall hire fees from all teams taking part (excluding Leicestershire). The total hall cost from Learning without Limits Babington Academy was £518.00 and the LSBA paid £90.00 to Coalville Trophy Centre for medals. This means the LSBA made a profit of £162.00 excluding the cost of shuttles.
- (xviii) The ICT event is always a loss and this time have paid the entry fee of £725.00 and initially £338.40 for the Team Manager & assistant for accommodation and meals. Due to the coronavirus the Tournament is on hold and although the £338.40 has been returned this amount has been indicated as a creditor. As stated before no match fee (or the tournament fee) in the past had been charged to players and it was decided to discuss again nearer to the date of the event based on the then current LSBA accounts. A decision was made again this year not to charge but would be reviewed as the same criteria on an annual basis.
- (xix) For season 2019/20 we saved £707.50 of hall hire cost for both matches and meetings from the budget. This figure also includes a creditor of £92.50 for hall hire.
- (xx) The main income again was from tournaments looked after by Dave Watts. The U15 Bronze & Silver Tournament really had net profits of £2,215.43. The U12's Doubles Tournament had a net profit of £406.40.
- (xxi) This season again held the U13's, U15's & U17's Silver Mixed Doubles Tournament which had a net profit of £862.40. The event was mainly held in the LBA hall with just 2 hours needed to be in the sports hall.
- (xxii) Due to all the efforts of Graham Forryan / Terry Talbot this year we held only one LSBA American tournaments on 1<sup>st</sup> December 2019 producing a net profit of £430.00
- (xxiii) Informed figures have been used to reflect monies still due or to be paid out. The "controlled" manner of reducing expenditure, the additional income from tournaments, the coronavirus impact on no shire finals and the PC donations have been able to result in a profit. **Bob Drake will be contacted when the coronavirus allows to audit the 2019/20 accounts which indicate a profit of £1,507.60 as at 30<sup>th</sup> April 2020 which may or may not be signed off prior to when the AGM takes place.** It is worth noting that £1,045.40 has been included in these figures as the total for creditors. This compared to the £1,633.92 profit as at 30<sup>th</sup> April 2019. The profit rather than the budget figure forecast loss was due to the fact that for 2019/20 a £200.00 saving on Honorariums, the £707.50 saving on Hall costs and Shuttlecock saving of £346.16 and £84.00 saving on 2018/19 trophies creditor. £60.20 from not having to pay for "Safeguarding & Protecting Children" Courses. Not having to pay entry fee to any Shires League finals. Profit on the NMBL of £162.00 rather than a loss of £506.68.
- It is unlikely that the Budget for 2020/21 (**draft indicates £1,618.75 loss**) can look at what further cost cutting items can still be made and that most grant funding has been withdrawn. However, if we do not have to hire the Sports Hall, we would save the £750.00 so then only **£868.75 loss** and if teams fail to reach Shires League finals a further £520.00 saving so then only **£348.45 loss**. We need to make an application in 2020/21 to LCC for £620.00 for Carol & Greg to administrate the School leagues.



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The current cost of Babolat No 2 shuttlecocks are £18.50 / dozen (and £15.12/ doz via Badminton England tournaments) and the budget has allowed for a total of 28 & 45 dozen Babolat at a 10% price increase). The cost of Badminton England Junior Affiliation Membership Fees for 2019/20 are (i) Junior Racket Pack (0-11 years) are FREE, (i) for Junior Player (12-18 years) at £4.00. All players that are Compete Junior (12-18 years) need to pay their membership themselves direct to Badminton England the £14.00. The Club affiliation with 50+ members will be £120.00. Have also allowed £750.00 for the hire of Sports Hall, over and above the £590.06 for the hire of the LBA Hall. It is possible that for 2019/20 the Shire League may introduce more **multi-events (i.e. more than two teams are at the same venue)** which means all teams taking part have to pay towards the cost of hall hire & shuttlecock costs even if they are deemed the away team. For 2016/17 these costs were split 50/50% between home & away teams. For **single events** then the LSBA as the home team paid 100% hall hire & shuttlecock cost.

The LSBA receives a £5.00 match fees from players for all county & NMBL external matches There is currently a £6.00 "event fee" rather than a "match fee", which players pay to take part in the RIO, Cerryg Davies, Yorkshire U12's & U14's events, There is currently no match or event fee for the ICT. Suggest that the new committee elected at the AGM make a decision(s) during the respective season for any change to match / event fees.

- The LSBA made a profit in 2019/20 of £1,507.60 and the PC made payments totalling £1,192.80 (i.e. 2 @ £250.00 & 8 @ £86.60) Based on the new agreement the LSBA would have made a profit of £314.80 (i.e. £1,507.60 less £1,192.80). This year has been an exception so therefore for season 2019/20 the PC would make 10 monthly payments of £0.00 from September 2020 to June 2021. The PC will still be paying for May & June 2020 a monthly payment of £86.60. The PC to continue to reimburse the LSBA for all Badminton England Membership Fees for Junior Players.

The LSBA need to be in a situation that we can continue to provide the funding and opportunity for players to take part in as many matches, tournaments & events as possible in respect of county and non- county games.

The LSBA committee had agreed that it was important to continue to fund the coaching that Greg Howes does in the city schools, so £200.00 LSBA grant for 2020/21 is included in the budget.

Finally, thank you to all committee members for their help & support for this sixth year in the role as treasurer, with special thanks to Dave Armstrong & Carole Spencer as we always seem to be on the same page when trying to get things done! Also, many thanks to Bob Drake for auditing the LSBA accounts in past and hopefully will continue to do this in the future.

Ray Phipkin, Hon Treasurer to Leicestershire Schools Badminton Association.

